

TRADE PERMIT APPLICATION FORM

Updated: March, 2017

Permit # _____



CONTACT INFORMATION

License Holder Name		Project Owner's Name	
Company Name		Mailing Address	
License Holder Email		Project Owner's Email	

PROPERTY INFORMATION

Subject Property Address: _____

DESCRIPTION OF REQUEST

- ☐ Electrical ☐ Plumbing ☐ Mechanical ☐ Irrigation ☐ Graywater/Plumbing
☐ Distributed Generation (renewable energy system) Must be NABCEP Certified

Contract Value: _____ Description of Work: _____

AUTHORIZATION

All required application documents and fees have been included with this application. I understand that the City of San Marcos will only accept this application and fees when all required documentation has been provided. I certify the truthfulness of all the information in and attached to this request. I understand that if any of the information provided is incorrect the permit may be revoked.

Filing Fee as noted on pg. 2 Technology Fee \$11 TOTAL FEE ATTACHED \$ _____

Applicant's Signature: _____ Date: _____

Printed Name: _____

CHECKLIST FOR TRADE PERMIT APPLICATION

Items Required for Complete Submittal		Staff Verification & Comments	
<input type="checkbox"/>	Completed Application for Trade Permit	<input type="checkbox"/>	
<input type="checkbox"/>	<p>Filing Fees:</p> <p>CHILD PERMIT \$40 each electric, plumbing, mechanical permit pulled under a GC</p> <p>CHILD PERMIT MULTI FAMILY \$23 per unit electric, plumbing, mechanical permit pulled under a GC</p> <p>MOBILE HOME MOVE IN \$16 each electric, plumbing, mechanical</p> <p>RESIDENTIAL SINGLE \$56 Replacement or addition of a single HVAC system, Addition of a single electrical branch circuit or fixture, Addition of a single plumbing branch drain or fixture</p> <p>RESIDENTIAL MULTIPLE \$85 Replacement or addition of a multiple HVAC systems, Addition of a multiple electrical circuits or multiple fixtures, Addition of a multiple plumbing branch drains or fixtures</p> <p>COMMERCIAL SINGLE \$85 Replacement or addition of a single HVAC system, Addition of a single electrical branch circuit or fixture, Addition of a single plumbing branch drain or fixture</p> <p>COMMERCIAL MULTIPLE \$168 Replacement or addition of a multiple HVAC systems, Addition of a multiple electrical circuits or multiple fixtures, Addition of a multiple plumbing branch drains or fixtures</p> <p>IRRIGATION \$18 per zone (\$50 min / \$1,000 max)</p> <p>Technology Fee: \$11</p>	<input type="checkbox"/>	
<input type="checkbox"/>	Digital Copy of plans	<input type="checkbox"/>	
Additional information may be required at the request of the Department			

I hereby certify and attest that this application and all required documentation is complete and accurate. I hereby submit this application and attachments for review by the City of San Marcos.

Signed: _____ Date: _____

Print Name: _____